



Employment Application - Happy Jack Shops, Inc.

Date of this Application ____/____/____

Please complete this application in its entirety and be sure to write legibly.			
Last Name:	First Name:		MI:
	Nickname/Name you go by:		
Current Street Address:	City:	State:	Zip Code:
Permanent Street Address:	City:	State:	Zip Code:
Cell Number:()	Email Address:		
Other Number:()			

Date available to start work:	If you are under the age of 18, are you able to furnish a required working permit? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Over 18
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Date able to work until:	Are you legally eligible to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No (Proof of U.S. Citizenship or immigration status will be required upon hire.)
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Which store are you interested in working? Happy Jack's Happy Jack's Kids Mrs. Whizzy's Rude Betty

Preferred job status: <input type="checkbox"/> Full time (40 Hours) <input type="checkbox"/> Part time	Would this be a second Job? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever worked retail? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Please state preferred days and/or shifts that you are available to work:

Please state any days and/or shifts that you are NOT available to work:

Have you ever been convicted of a crime other than a minor traffic violation? Yes No
 Please note: Answering "yes", having a conviction does not automatically disqualify you from consideration. The nature of the offence, date of conviction, work history and other job-related qualifications will be considered in making our decision. Please give all the facts, so that a fair decision can be made. However, failure to provide complete and accurate information relating to criminal convictions will result in immediate termination. Happy Jack's reserves the right to perform background checks on all employees.
 If yes, please provide dates, locations, charges and a complete explanation of all offences.

Education

High School, Name and location:		
Circle highest grade completed: 9 10 11 12	Are you a high school graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	If No, do you possess a high school equivalency certificate (GED)? <input type="checkbox"/> Yes <input type="checkbox"/> No

College or Other Training after High School

Name and Address of College or Trade School attended	Attendance		Major/Specialty	Type of Diploma, Degree, License or Certificate Earned
	From	To		

Special Skills and Training

Please summarize special skills and qualifications from employment or other experiences

References

Please list 2 business-related references and 1 family member and/or friend who knows you well and can attest to your abilities and suitability for employment at Happy Jack's

Name	Phone Number	Business/Relationship	Years known
1.	()		
2.	()		
3.	()		

Employment and/or Volunteer History

Provide the following information of your past & current employers or volunteer work, starting with the most recent.

Employer	Telephone	Dates Employed From To:	Summarize the type of work performed and job responsibilities
Address			
Job Title			
Immediate Supervisor and Title			
Reason for leaving			
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			
Employer	Telephone	Dates Employed From To:	Summarize the type of work performed and job responsibilities
Address			
Job Title			
Immediate Supervisor and Title			
Reason for leaving			
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			

Welcome to The Fun Page!

The following questions will help us get-to-know-you, and see how you may fit into the Happy Jack's community

How did you hear about Happy Jack's?

I've been a fan for years! I passed by on my way somewhere cooler

My roommate's brother's cousin told me I was referred by _____

Besides Happy Jack's where do you like to shop? List 5

1. _____
2. _____
3. _____
4. _____
5. _____

What are 5 of your favorite Books?

1. _____
2. _____
3. _____
4. _____
5. _____

What are 5 of your favorite Movies?

1. _____
2. _____
3. _____
4. _____
5. _____

What are 5 of your favorite Bands or Musicians?

1. _____
2. _____
3. _____
4. _____
5. _____

Have you ever taken classes in public speaking, acting or performing arts, or participated performing events?

Yes No If yes, please tell use more:

How do you like to spend your time?

Excellent customer service and satisfaction is paramount to the success of Happy Jack's. Along with meeting the mission to provide outstanding quality in a happy positive place. Please explain what customer service and the mission mean to you and how you would enhance both at Happy Jack's:

Please use this space for additional information you feel relevant to your consideration for working with us:

Applicant Statement (the not fun page)

I certify that all information I have provided in order to apply for and secure work with Happy Jack's is true, complete and correct; and I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from Happy Jack's service, whenever it is discovered.

Initial _____

I expressly authorize, without reservation, Happy Jack's, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and the otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding Happy Jack's, its agents, employees or representatives, for seeking, gathering, and using such information in the employment process and all other persons, corporations, organizations, for furnishing such information about me. I am aware that I have the right to make a written request for disclosure of the nature and scope of any report that may be ordered.

Initial _____

I understand upon offer of employment, Happy Jack's may conduct a criminal background check prior to and during my employment, and I am subject to random, accident follow-up, and for cause drug testing.

Initial _____

I understand that Happy Jack's does not discriminate in hiring or employment on the basis of race, color, veteran's status, religious creed, national origin, sex, ancestry, or age; or on the basis of a disability not limiting the applicant's ability to satisfactorily perform the job available. Happy Jack's will give this application every reasonable consideration. However, in accepting it, Happy Jack's makes no commitment of employment to the applicant.

Initial _____

I understand this application remains current for 90 days. At the conclusion of that time, if I have not heard from Happy Jack's and still wish to be considered for employment, it may be necessary to reapply and complete a new application. Employment with Happy Jack's is employment at will which means employees may end their employment at any time, for any reason; and the employer (Happy Jack's) may terminate employees at any time for any reason, with or without cause.

Initial _____

I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.

Initial _____

I certify that I have read, fully understand and accept all terms of the foregoing applicant statement.

Applicant Signature

_____/_____/_____
Date of Application